



ISSUE MEMORANDUM

DATE	May 31, 2024
TO	Board Members, California State Board of Optometry (CSBO)
FROM	Randy Love, Administration & Licensing Manager
SUBJECT	Agenda Item 9C: Executive Officer’s Report – Examination and Licensing Programs

1. BreEZe Updates

Board staff work continually with staff from the Department of Consumer Affairs to improve the functionality of BreEZe and make updates required by changes to the law and to improve the user and staff experience. Updates to BreEZe are put into production once a month, and each BreEZe update can only include a limited number of changes.

The updates for the third quarter of fiscal year 2023/24 included:

- Application and form updates to correct inaccurate error messages.
- Revisions to Renewal and other notices to include fee and delinquent information.

In preparing to implement the Mobile Optometric Office program, Board staff is continuing the process of building the BreEZe functionality that will support the program. As this is a complex process that will require multiple individual BreEZe changes, the full implementation will take a few updates to complete, and is pending final approval of the regulation package.

Future BreEZe updates will include:

- Implementation of Fee Increases – Effective 7-1-2024.
- Mobile Optometric Office – fees, certificate types, applications

2. Statistical Review, Quarter 3, Fiscal Year 2023-2024

In the third quarter of the current fiscal year, the Board received 50 requests for a verification letter and 28 applications for a retired or retired volunteer status Optometry license.

A statistical review of the third quarter of the current fiscal year (2023-2024) is provided as Attachment 9Ci.

Attachment A shows the number of applications received and approved by type. Also included are the totals for the prior fiscal year (2022-2023).

Attachment B shows the total number of licenses by license type and by license status. This data is as of May 1, 2024.

Attachment C contain graphs that illustrate the number of applications processed along with the average processing time. These are shown by month and then by quarter. This data is as of April 30, 2024.