



CALIFORNIA STATE BOARD OF OPTOMETRY
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**DISPENSING OPTICIAN COMMITTEE
 MEETING ACTION MINUTES
 DRAFT**

American Career College
 3130 E. Sedona Ct, Room 178
 Ontario, CA 91764
 American Career College

See Webcast for discussions
[November 2, 2017](#)

Members Present	Staff Present
Martha Garcia, CLD, SLD, Committee Chair	Jessica Siefertman, Executive Officer
Anna Watts, CLD, SLD	Cheree Kimball, Enforcement Lead
Kanchan Mattoo, Public Member	Kellie Flores, Board Liaison
William Kysella, JD, Public Member	Todd Kerrin, Policy Analyst
	Mina Hamilton, Legal Counsel
	Guest List
	On File

1. Call to Order/Roll Call

Ms. Garcia, Committee Chair called roll and a quorum was established.

2. Public Comment for Items Not on the Agenda

Note: The committee may not discuss or take action on any matter raised during this public comment section, except to decide whether to place the matter on the agenda of a future meeting [Government Code §11125, §11125.7(a)].

There were no public comments.

3. [Approval of Committee Minutes](#)

A. September 22, 2017

Mr. Kysella moved to approve the September 22, 2017 Committee Meeting Minutes. Ms. Watts seconded. The Committee voted unanimously (4-0) and the motion passed.

Member	Aye	No	Abstain	Absent	Recusal
Ms. Garcia	X				
Ms. Watts	X				
Mr. Mattoo	X				
Mr. Kysella	X				

4. [Executive Officer's Report](#)

A. [Strategic Plan](#)

B. [Outreach Campaign](#)

- [C. Occupational Analyses](#)
- [D. Enforcement Program](#)
- [E. Registration Program](#)
- [F. DOC Registered Dispensing Opticians \(RDO\) Vacancy](#)

There was no action taken on this item.

5. [Discussion and Possible Action Regarding the National Commission of State Opticianry Regulatory Boards \(NCSORB\)](#)

There was no action taken on this item.

6. [Update, Discussion and Possible Action Regarding Amendments to RDO Program Applications for Registration and Suggested Regulations; Recommendation to Full Board](#)

Mr. Kysella moved to recommend to the full Board to approve the forms with edits related to infractions up to \$300, and include an optional administrative contact field as appropriate. Mr. Mattoo seconded. The Committee voted unanimously (4-0) and the motion passed.

Member	Aye	No	Abstain	Absent	Recusal
Ms. Garcia	X				
Ms. Watts	X				
Mr. Mattoo	X				
Mr. Kysella	X				

7. [Update, Discussion and Possible Action Regarding Initial Education and Continuing Education Requirements for RDO Program Registrants; Recommendation to the Full Board](#)

No action was taken on this item.

8. [Update, Discussion and Possible Action to Identify Potential Changes Needed to Harmonize the Optometry and Registered Dispensing Opticians \(RDO\) Program Practice Acts; Potential Recommendations to Full Board](#)

Mr. Kysella moved to recommend to the Board the proposed consolidation of the practice acts, as well as recommend staff be directed to perform non-substantive clean-up of the consolidated revision. Ms. Watts seconded. The Committee voted unanimously (4-0) and the motion passed.

Member	Aye	No	Abstain	Absent	Recusal
Ms. Garcia	X				
Ms. Watts	X				
Mr. Mattoo	X				
Mr. Kysella	X				

9. [Update, Discussion and Possible Action Regarding Draft Dispenser and Optician Disciplinary Guidelines and Suggested Regulations; Recommendation to Full Board](#)

No action was taken on this item.

10. Adjournment

Click [here](#) to view webcast.

DRAFT